**SAMPLE PROGRAM BUDGET**

**Organization Name:** ABC Nonprofit

#### Program Name: Literacy program

Program Date: 7/1/15 – 6/30/16

**Request to:** Monterey Peninsula Foundation

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **INCOME:** | Monterey Peninsula Foundation | Other Proposals | Committed Funds | Program Revenue | **TOTAL** | Actuals  *(Leave this column blank until grant report)* |
| Monterey Peninsula Foundation | $25,000 |  |  |  | $25,000 |  |
| Foundation A |  | $57,500 | $25,000 |  | $82,500 |  |
| Foundation B |  |  | $2,500 |  | $2,500 |  |
| State Grant |  | $2,500 |  |  | $2,500 |  |
| Annual Silent Auction |  |  |  | $10,000 | $10,000 |  |
| Donations from individuals |  |  |  | $5,000 | $5,000 |  |
|  | $25,000 | $60,000 | $27,500 | $15,000 | **$127,500** |  |
|  |  | | | | |  |
| EXPENSES: | Monterey Peninsula Foundation | Other Proposals | Committed Funds | Program Revenue | **TOTAL** | Actuals  *(Leave this column blank until grant report)* |
|  |  |  |  |  |  |  |
| Supplies |  | $5,000 |  |  | $5,000 |  |
| Travel |  |  |  | $10,000 | $10,000 |  |
| Publications and Postage |  | $5,000 |  |  | $5,000 |  |
| Rent and Utilities |  |  |  | $5,000 | $5,000 |  |
| Staff Training |  | $20,000 |  |  | $20,000 |  |
|  | $25,000 | $60,000 | $27,500 | $15,000 | **$127,500** |  |